

CONFIDENTIAL

17 JUL 1978

DD/S&amp;T#3297-78

DD/A 78-2120/4

MEMORANDUM FOR: Director, National Foreign Assessment Center  
Deputy Director for Science and Technology

FROM: John F. Blake  
Deputy Director for Administration

SUBJECT: Length of Membership Tenure on Advisory  
Panels

1. The length of membership tenure on advisory panels has been the subject of an exchange of correspondence with the Director. In a note dated 30 May 1978 (Attachment A), he stated that he would like a four-year limitation of membership on advisory boards and panels. In response a memorandum was forwarded to the Director requesting further guidance (Attachment B) along with copies of comments provided by the offices sponsoring advisory panels. He responded with the following note:

"...I feel strongly - want to ease in gently - nice letter to each chairman - new policy! four-year terms with exceptions as necessary to transition smoothly over next 18 mos."

2. In view of the Director's position on this matter, would you please prepare appropriate correspondence to the chairman of your advisory panels advising them of the four-year membership limitation and the transition period.

3. HR [REDACTED] will be amended to include this limitation.

John F. Blake

John F. Blake

Atts: A&B

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DD/A Registry  
78-2120/1

26 MAY 1978

Executive Registry  
78-1494/1

MEMORANDUM FOR: Director of Central Intelligence  
VIA: Deputy Director of Central Intelligence  
FROM: John F. Blake  
Deputy Director for Administration  
SUBJECT: Advisory Boards and Committees Membership  
REFERENCE: Your memorandum of 19 May 1978 (attached)

1. Action Required: None; for information only.

2. Background:

a. In referent memoranda you asked whether there was any regulatory provision limiting the length of time an individual can serve as a member of an advisory board or committee. The answer is no.

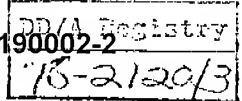
b. Many of the members are formally engaged as Agency consultants. As consultants, the Director must approve each year their continued use for the following fiscal year.

c. In response to our request in February of this year as to whether all panel advisory members must be formally engaged as consultants, the General Counsel advised that all should be formally engaged as consultants. Thus, for the forthcoming fiscal year all panel members will be formally processed as consultants for the Director's approval.

STATINTL

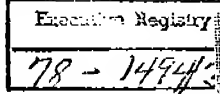
John F. Blake

*To be impersonal  
I'd like to write a  
regulation that consultants on  
boards/panels have  
advisory  
not 4 year renewals -  
get liaison  
committee to try on  
them so they are not  
taken by surprise  
JF*



CONFIDENTIAL

6 JUL 1978



MEMORANDUM FOR: Director of Central Intelligence

VIA: Deputy Director of Central Intelligence

FROM: John F. Blake  
Deputy Director for Administration

SUBJECT: Length of Membership Tenure  
on Advisory Panels

REFERENCE: Your note on 26 May 1978 memorandum,  
subject: Advisory Boards and Committees  
Membership

1. Action Requested: Your further guidance regarding limiting advisory panel membership to a maximum of four years.

2. Background:

a. On referent memorandum, you indicated your wish for a regulation that consultants on advisory boards/panels have maximum four-year renewals. You also asked that we explore your proposal with each committee.

b. The DD/S&T Program Review Board is the only advisory panel in S&T. It has met approximately six times since being formed in November 1976. Attachment A is a listing of its members together with a copy of the memorandum, dated 9 November 1976, to the DDCI concerning its establishment and the expected duration of its activity.

ATT. B

c. The remaining six advisory panels, under the aegis of NFAC, are:

Science and Technology Advisory Panel (STAP)  
Nuclear Intelligence Panel  
Senior Behavioral Science Panel  
VIP Health Panel  
Military Economic Advisory Panel (MEAP)  
Soviet BW Facilities Panel

e. We have solicited views on a four-year limitation for panel members. Those views are contained in Attachment C. Such a limitation would not affect the DD/S&T Program Review Board, the Soviet BW Facilities Panel, nor would it have a major impact on the Military Economic Advisory Panel. It would, however, have a serious effect on the Nuclear Intelligence Panel, the VIP Health Panel, and the Senior Behavioral Sciences Panel, largely because of the depth of expertise and the national reputation of certain of those members. I invite your attention particularly to the views expressed by OSI in Attachment C.

3. In view of the concern expressed by OSI, we await your further guidance concerning the issuance of a regulation limiting the length of time an individual may serve as a panel member.

25X1A

John F. Blake

Executive Registry

78-1494/4

Attachments:  
As stated

12 JUL 1978

Thanks - I feel strongly -  
Want to ease in gently - nice letter  
to each chairman - new policy -  
4 year terms with exceptions as  
necessary to transition smoothly over  
with 18 mo -

DD/S&T Program Review Board



25X1A

This Board was formed in November 1976 and has met approximately six times.  
All serve as advisors to Mr. Dirks.

\*Consultant

\*\*In process as Consultant

9 November 1976

MEMORANDUM FOR: Deputy Director of Central Intelligence

SUBJECT : S&T Advisory Panel

1. I have discussed with you on several past occasions my thoughts on establishing an S&T Advisory Panel. I have now proceeded with formally establishing such an activity.

25X1A 2. The panel members are senior people, all of which  
25X1A have had some involvement with intelligence, particularly  
25X1A from the S&T standpoint in the past. With the exception of  
25X1A [REDACTED], I know them all well  
and have high confidence in their good judgment and deep  
substantive backgrounds. [REDACTED] was highly recommended  
by [REDACTED] as a very strong individual with solid industrial  
experience, and also a person who has been deeply involved in  
25X1A intelligence and related matters in the past. Sid thought  
that [REDACTED] would offer a balance to the panel which would  
prove to be extremely useful.

3. This group has agreed to spend about a day or so a month together over the next six to nine months with the first session being on 24 November. At the end of this period, I plan to re-evaluate both the continuing need for such a group and the mix of people on the group. I have told each of the panel members I view this group as a panel of finite duration and not, at least at this time, a continuing, standing advisory activity.

4. The following people have agreed to spend the necessary time with us:

25X1A

[REDACTED]

A brief bio of each of the panel members is attached.

CL BY 034944  
E2 IMPDET

25X1A

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DD/A Registry  
File Committees

17 JUL 1978

DD/A 78-2120/4

MEMORANDUM FOR: Director, National Foreign Assessment Center  
Deputy Director for Science and Technology

FROM: John F. Blake  
Deputy Director for Administration

SUBJECT: Length of Membership Tenure on Advisory  
Panels

1. The length of membership tenure on advisory panels has been the subject of an exchange of correspondence with the Director. In a note dated 30 May 1978 (Attachment A), he stated that he would like a four-year limitation of membership on advisory boards and panels. In response a memorandum was forwarded to the Director requesting further guidance (Attachment B) along with copies of comments provided by the offices sponsoring advisory panels. He responded with the following note:

"...I feel strongly - want to ease in gently - nice letter to each chairman - new policy four-year terms with exceptions as necessary to transition smoothly over next 18 mos."

2. In view of the Director's position on this matter, would you please prepare appropriate correspondence to the chairman of your advisory panels advising them of the four-year membership limitation and the transition period.

3. HR [REDACTED] will be amended to include this limitation.

25X1A

JOHN F. BLAKE

John F. Blake

Atts: A&B

25X1A

Originator: [REDACTED] se; 14 July 1978

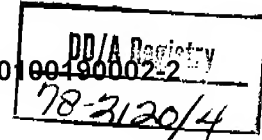
Distribution:

1-Ea Addressee w/Atts A&B	1-Exec Sec'y
1-IC Staff (for info)	1-JFB Chrono
1-OP [REDACTED]	1-RFZ Chrono
1-DDA Chrono	

25X1A

✓ 1-DDA [REDACTED] Approved For Release 2002/01/24 : CIA-RDP81-00112R000100190002-2





10 JUL

*Committees*

MEMORANDUM FOR: Director, National Foreign Assessment Center  
 Director, National Intelligence Tasking Center  
 Deputy Director for Administration  
 Deputy Director for Operations  
 Deputy Director for Science and Technology  
 Comptroller  
 General Counsel  
 Inspector General  
 Legislative Counsel  
 Administrative Officer, DCI

FROM: F. W. M. Janney  
 Director of Personnel

SUBJECT: Consultant Status for Members of  
 Agency Advisory Panels/Committees

REFERENCE: (A) Memorandum OGC 78-1425, dated 8 March  
 1978, subject: Status of Agency Advisory  
 Panel Members as Consultants (attached).  
 (B) Memorandum, dated 26 May 1978, from DDA  
 to DCI, subject: Advisory Boards and  
 Committees Membership (attached).

1. Referent A memorandum is an OGC opinion that members of Agency advisory panels should be uniformly processed as consultants in accordance with the standards and procedures set forth in HR [REDACTED]. Referent B memorandum advises the Director that for Fiscal Year 1979 all panel members will be formally processed as consultants for the Director's approval.

2. The purpose of this memorandum is to advise addressees of this requirement.

F. W. M. Janney

Att

Distribution:

Orig - D/NFAC  
 1 - Each additional addressee  
 1 - D/OS  
 2 - OP/CPD

25X1A

MEMORANDUM FOR: Associate Director of Personnel

THROUGH:

Chief, Contract Personnel Division

FROM:

Assistant General Counsel

SUBJECT:

Status of Agency Advisory Panel Members  
as Consultants

1. This is in response to your note and a memorandum from the Chief, Contract Personnel Division dated 8 February 1978 which ask whether or not members of Agency advisory panels should be formally engaged as consultants and be processed accordingly under the provisions of HR [REDACTED]. It is my understanding that individuals who serve on these panels (with or without compensation) are private citizens whose detailed expertise in a given scientific or technological area provide the Agency on an intermittent basis with a valuable and otherwise unavailable resource to facilitate the analysis of intelligence data. The Chief, CPD, has advised that "[c]ertain of the members of the panels have a formal consultant relationship with the Agency as contained in HR [REDACTED]. Other members may be engaged on a one time-only basis or, on the other hand, may have a continuing relationship on a panel."

2. An example cited in the latter category is Dr. [REDACTED], a member of the DCI's Scientific and Intelligence Committee Advisory Panel, who is to be paid a fee for each day's service equivalent to the top step of a GS-15 (currently \$180.88) and travel expenses. Evidently, unlike CIA consultants, persons in Dr. [REDACTED] category are not currently retained under contract and are not required to formally file with the Agency Statements of Employment and Financial Interest (SEFI) so that their proposed use (as set forth in the requisite "certification of using official") can be reviewed by this Office for actual or apparent conflicts of interest. Instead, under existing procedures, the entity seeking the panel member apparently submits a "memorandum in lieu of contract" merely outlining the terms and duration of the proposed relationship for approval by the Special Contracting Officer, Office of Personnel.

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ADMINISTRATIVE - INTERNAL USE ONLY

STATINTL 3. Based on the information before us, it must be concluded that panel members such as [REDACTED] are "special Government employees" for conflicts of interest purposes as that term is defined at 18 U.S.C. 202 (i.e., an individual who is "retained, designated, appointed, or employed to perform, with or without compensation, for not to exceed one hundred and thirty days during any period of three hundred and sixty-five consecutive days, temporary duties either on a full-time or intermittent basis....") As you know, under law and executive order, there are responsibilities imposed on both a "special Government employee" and the Federal agency retaining his or her services to insure that such an individual is not placed in a position of having an actual or apparent conflict of interest between the individual's Government activities and private pursuits. In acknowledgement of these requirements governing "special Government employees", HR [REDACTED] imposes detailed and formal procedures as outlined in the previous paragraph for the processing and clearance of all CIA consultants from a conflict of interest standpoint. STATINTL

STATINTL 4. Accordingly, in light of their status as "special Government employees," we see no reason at the present time why Agency panel members such as [REDACTED] can and should be considered and treated any differently from other CIA consultants. This conclusion appears to be buttressed by the fact that, according to Mr. [REDACTED] memorandum, at least some of the individuals currently serving on Agency advisory panels are already being retained under a formal consultant arrangement with CIA. We do believe, therefore, that henceforth all members of Agency advisory panels should be uniformly processed in accordance with standards and procedures set forth in HR [REDACTED] STATINTL

[REDACTED] STATINTL

ADMINISTRATIVE - INTERNAL USE ONLY

8 February 1978

MEMORANDUM FOR: Chief, Operations and Management Law Division, OGC

STATINTL ATTENTION : [REDACTED]  
STATINTL FROM : [REDACTED]  
Chief, Contract Personnel Division  
SUBJECT : Panel Members

1. As you are aware, the Agency, in addition to its "consultants" engaged under a formal contract, has in the past and currently has certain advisory panels. Certain of the members of the panels have a formal consultant relationship with the Agency as contained in HR [REDACTED] Other members may be engaged under a Memorandum of Oral Commitment (MOC) on a one-time only basis or, on the other hand, may have a continuing membership in the panel. A latter case in point is that of Dr. A. [REDACTED] a member of the DCI's Scientific and Intelligence Committee Advisory Panel. Attachment A is a copy of the memorandum concerning his utilization submitted by the Executive Secretary of that committee. (I have verified with the Office of Security that Dr. [REDACTED] holds an Agency TS clearance).

2. The matter of panel members as it relates to the Nuclear Intelligence Panel was addressed by Mr. [REDACTED] in OGC Memorandum 75-4776, dated 23 December 1975 (attachment B). Other historical background on the use of panel members is contained in attachment C.

3. For future guidance, I would appreciate your views on the following questions:

a. Should panel members be formally engaged as consultants and be processed accordingly under the provisions of HR [REDACTED]

b. If an individual can be used as a panel member without formal consultant status, is there any objection to the Special Contracting Officer's approval of their use by the mechanism of an MOC? Specifically in this regard, could you comment on the use of Dr. [REDACTED] as outlined in attachment A? Is each panel member required to submit a financial statement for clearance by OGC for conflict of interest? (See attachment D).

[REDACTED] STATINTL

Attachments:  
A through D as stated

26 MAY 1978

MEMORANDUM FOR: Director of Central Intelligence  
 VIA: Deputy Director of Central Intelligence  
 FROM: John F. Blake  
 Deputy Director for Administration  
 SUBJECT: Advisory Boards and Committees Membership  
 REFERENCE: Your memorandum of 19 May 1978 (attached)

1. Action Required: None: for information only.
2. Background:

a. In referent memoranda you asked whether there was any regulatory provision limiting the length of time an individual can serve as a member of an advisory board or committee. The answer is no.

b. Many of the members are formally engaged as Agency consultants. As consultants, the Director must approve each year their continued use for the following fiscal year.

c. In response to our request in February of this year as to whether all panel advisory members must be formally engaged as consultants, the General Counsel advised that all should be formally engaged as consultants. Thus, for the forthcoming fiscal year all panel members will be formally processed as consultants for the Director's approval.

/s/ John F. Blake

John F. Blake

Distribution:

Original - Addressee  
 1 - DDCI  
 1 - ER  
 2 - DDA  
 2 - D/Pers  
 2 - CP/CPD

Originator:

Director of Personnel

STATINTL

CP/CPD/

ext. (24 May 1978)

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Administrative - [REDACTED]

~~CONFIDENTIAL~~

DD/A Registry
182120/3

6 JUL 1978

Execution Registry
78-1494/3

MEMORANDUM FOR: Director of Central Intelligence

VIA: Deputy Director of Central Intelligence

FROM: John F. Blake  
Deputy Director for Administration

SUBJECT: Length of Membership Tenure  
on Advisory Panels

REFERENCE: Your note on 26 May 1978 memorandum,  
subject: Advisory Boards and Committees  
Membership

1. Action Requested: Your further guidance regarding limiting advisory panel membership to a maximum of four years.

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VIP Health Panel  
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John F. Blake

Executive Registry

78-1494/4

Attachments:  
As stated

12 JUL 1978

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to each chairman - new policy -  
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not 18 mo -*

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DD/A Registry

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5524

26 MAY 1978

78-1494/1

MEMORANDUM FOR: Director of Central Intelligence

VIA: Deputy Director of Central Intelligence

FROM: John F. Blake  
Deputy Director for Administration

SUBJECT: Advisory Boards and Committees Membership

REFERENCE: Your memorandum of 19 May 1978 (attached)

1. Action Required: None; for information only.
2. Background:

a. In referent memoranda you asked whether there was any regulatory provision limiting the length of time an individual can serve as a member of an advisory board or committee. The answer is no.

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c. In response to our request in February of this year as to whether all panel advisory members must be formally engaged as consultants, the General Counsel advised that all should be formally engaged as consultants. Thus, for the forthcoming fiscal year all panel members will be formally processed as consultants for the Director's approval.

John F. Blake

STATINT

STATINT



Approved For Release 2002/01/24 : CIA-RDP81-0142R000100190002-2

19 MAY 1978

MEMORANDUM FOR: Deputy Director for Administration

FROM: Director of Central Intelligence

We have a number of advisory boards and committees like the NEAP and the STAP. Do we have any provision that regulates the length of time an individual may stay on these bodies? I have a conviction that there really should be a firm upper limit, lest these groups just become self-perpetuating.

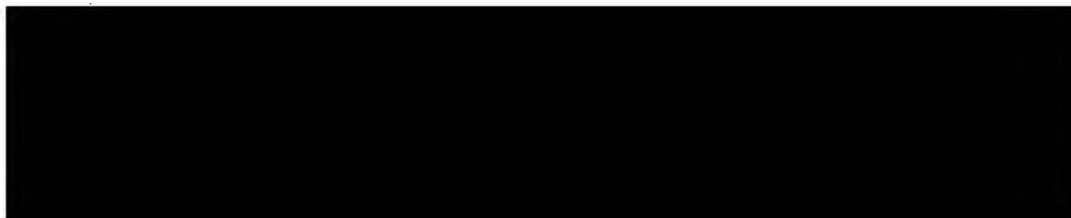
STATINTL

STANSFIELD TURNER

STATINTL

DD/S&T Program Review Board

STATINTL



This Board was formed in November 1976 and has met approximately six times.

All serve as advisors to Mr. Dirks.

\*Consultant

\*\*In process as Consultant

SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM

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## OFFICIAL ROUTING SLIP

TO	NAME AND ADDRESS	DATE	INITIALS
1	EO/DDA	3 JUL 1978	8
2			
3	<del>A/DDA</del>		
4			
5	DDA		
6			

ACTION	DIRECT REPLY	PREPARE REPLY
APPROVAL	DISPATCH	RECOMMENDATION
COMMENT	FILE	RETURN
CONCURRENCE	INFORMATION	SIGNATURE

## Remarks:

*This seems a good way to handle the matter of Panel member terms, to wait, get more guidance!*

FOLD HERE TO RETURN TO SENDER

FROM: NAME, ADDRESS AND PHONE NO.

DATE

UNCLASSIFIED

CONFIDENTIAL

SECRET

UNCLASSIFIED		CONFIDENTIAL		SECRET	
<b>OFFICIAL ROUTING SLIP</b>					
TO	NAME AND ADDRESS		DATE	INITIALS	
1	DD/PERS/SP		30 JUN 1978	RG	
2	DD/PERS		30 JUN 1978	[initials]	
3	D/PERS		3 JUL 1978	[initials]	
4	DD/ DDA - 7D-18		7/5	[initials]	
5	A/DA				
6	DDA				
ACTION		DIRECT REPLY		PREPARE REPLY	
APPROVAL		DISPATCH		RECOMMENDATION	
COMMENT		FILE		RETURN	
CONCURRENCE		INFORMATION		SIGNATURE	
<b>Remarks:</b>  <p style="text-align: center;">Ask further guidance from                      DDA re: Membership Item                      or Advisory Panel</p>					
FOLD HERE TO RETURN TO SENDER					
FROM: NAME, ADDRESS AND PHONE NO.				DATE	
C/CPD/OP 5E-65				6/30/78	
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Approved For Release 2002/01/24 : CIA-RDP81-00142R000100190002-2

DD/S&T-5060-76

9 November 1976

MEMORANDUM FOR: Deputy Director of Central Intelligence

SUBJECT : S&T Advisory Panel

1. I have discussed with you on several past occasions my thoughts on establishing an S&T Advisory Panel. I have now proceeded with formally establishing such an activity.

25X1A 2. The panel members are senior people, all of which have had some involvement with intelligence, particularly from the S&T standpoint in the past. With the exception of 25X1A [REDACTED], I know them all well and have high confidence in their good judgment and deep substantive backgrounds. [REDACTED] was highly recommended by [REDACTED] as a very strong individual with solid industrial experience, and also a person who has been deeply involved in intelligence and related matters in the past. Sid thought 25X1A that [REDACTED] would offer a balance to the panel which would prove to be extremely useful.

3. This group has agreed to spend about a day or so a month together over the next six to nine months with the first session being on 24 November. At the end of this period, I plan to re-evaluate both the continuing need for such a group and the mix of people on the group. I have told each of the panel members I view this group as a panel of finite duration and not, at least at this time, a continuing, standing advisory activity.

4. The following people have agreed to spend the necessary time with us:

[REDACTED]

A brief bio of each of the panel members is attached.

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CL BY 034844  
E2 IMPDET

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**Next 5 Page(s) In Document Exempt**

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